



Military Brotherhood MMC

SOP 26 – Rev 1 Oct 2020

Standard Operating Procedure (SOP) 26

CLUB COMMENDATION AWARD

Club Award for Support to Veterans and Associated Organisations

General

1. The Club provides Commendation Awards for recognised Members who provide Diligent support, for example:
 - a. Dedication to Veterans support,
 - b. Ongoing Support within their respective Sub-Branch,
 - c. Longevity Support to ongoing Charities or other organisations,
 - d. Performed diligence within their Sub-Branch or National Executives

2. Awards are presented by a member of National executive committee (NEC) or Sub-Branch President in a formal gathering of members.

Design

1. The design of the Commendation Award is pictured with the MBMMC crescent, Red writing on Black background.

2. 30mm metal round service pin, c/w garment fixing pins.

3. Wording is upper case and noted in Tiffany lettering, wording is central.

Eligibility of Members

1. Eligibility for the award is open to both Service and Sierra Squad Members who have completed a minimum of 2 years and performed as to the Eligibility Criteria.



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- a. Veteran Support
 - i. Assist Veterans within the Sub-Branch
 - ii. Assistance to Veterans external to Sub-Branch
- b. Support within Sub-Branch
 - i. Assistance with new members
 - ii. Always on rides
 - iii. Always at meetings
 - iv. Assistance with existing members
 - v. Assistance with other ESO's or VAC branches
- c. Supports Charities or other organisations
 - i. Continued service in supporting Charities or other organisations
 - ii. Spends time to support Charities or other organisations
 - iii. Performs fund raisers
 - iv. Supports charitable projects and programs
- d. Diligence support of Sub-Branch or National Executives
 - i. Continued service supporting Sub-Branch or National
 - ii. Assists with rides and programs and projects
 - iii. Supporting veterans
 - iv. Spends own time to assist others



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v. Continued availability

2. Members can Nominate a Service or Sierra Squad Member for the award, based on the nominated Member fulfilling the criteria.
3. Sub-Branch Executives and Members vote on nomination. If passed by majority vote then application to be forwarded to NEC.

Nomination Process

1. Each Sub-Branch, through a General Meeting with a quorum of their Sub-Branch members, can vote for the nomination of a member and if accepted must complete the Nomination Form at Annex A and have it presented through the State President whom presents to the NEC.
 - a. One form per member nomination only
 - b. Word documents can be added if additional required
2. Sub-Branch Executives, through a general Meeting of their members can present nominations. All nominations will be consolidated by and actioned by the NEC.

Wearing of Award

1. The Award is to be worn on the right-hand side of the vest, immediately above the AKA Patch.



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Annex A to
SOP 23
Sub-Branch Submission form

Member Nomination Full Name	Sub-Branch & AKA	Criteria Fulfilled
Sub- Branch President - Member feedback and comments		

Nomination(s) are authorised by:

Sub-Branch - President _____

Sign (AKA) _____

Date _____



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Sub-Branch - Position _____

Sign (AKA) _____

Dated _____

State President _____

Sign (AKA) _____

Dated _____

NEC President – Comments

Sign (AKA) _____