Standard Operating Procedure

(SOP) 3

Club Standard of Dress (CSOD)

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Introduction

1. SOP 3 is the Club Standard of Dress (CSOD) and applies to all Military Brotherhood MMC Service, Sierra, Retired, Life, Junior and Probationary members.
2. SOP 3 is the authority for all items of dress and merchandise apparel and is to be read in conjunction with SOP 12.
3. Tasmanian Sub Branches are to replace RED for KHAKI throughout this SOP.

CSOD Proposals and Variations

Permanent variations to the Club Standard Order of Dress

4. Must receive prior approval from the National Executive Committee (NEC). The National Sergeant Major (NSM) is authorised to approve temporary variations for specific occasions, such as Sub-Branch ANZAC Day ceremonies, weddings, or commemorative events.
5. Formal proposals to vary or introduce any item of dress or embellishment to the CSOD must be submitted via the Sub-Branch President, through the State President, to the NEC for consideration.
   Submissions must include:
   a. A description of the proposed item.
   b. Justification for the change.
   c. Endorsement and comments from the SB President and SP.
   d. Submissions may be made in email format.

Fast-Track Approval for Design-Compliant Items.

6. Where a Sub-Branch proposes an item that is substantially similar to those already approved-such as patches, apparel, signage, or regalia - and the design adheres to Club branding standards (including authorised colours, fonts, and logo formats), a fast-track approval process may be initiated.
   To request fast-track approval:
   a. Submit the item design to the National Treasurer via the State President.
   b. Include a brief description and visual reference.

c. Confirm that the item complies with the Merchandise Catalogue and does not introduce new dress elements.

Provided no substantive deviations are identified, approval may be granted without requiring full NEC review. This process is intended to support Sub-Branch initiative while safeguarding the Club's visual identity and governance standards.

Interpretation of the CSOD

7. The CSOD is to be interpreted as positive instructions, meaning if a situation is not specified in this SOP, it is therefore **prohibited**; however, elements of this manual provide specific direction to the members.

Treatment of Club Regalia

8. It is a privilege to wear Club regalia. Any disrespect, including disfiguring your regalia, or 'removing your regalia and throwing it down' will be viewed as your decision to leave the Club. Any occurrence of disrespect to your regalia, regardless of your personal opinion and/or mind-set will instigate a grievance process to be assessed by the NEC.

Misplaced, Lost, or Stolen Items

9. If a member reports that their vest or any other item adorned with the Club logo is misplaced, lost, or stolen, they must immediately inform their SSM. The SSM will investigate the circumstances surrounding the incident to determine if the member is culpable for the missing item. Refer Annex B.

10. Based on this initial investigation, a replacement item may be issued by the QM at Sub Branch expense or charged to the member.

11. The investigation may also determine if further disciplinary action is warranted. In all cases involving the loss of a member's vest, the incident must be reported to the NSM immediately.

Standards and Responsibilities

12. The image, pride and esteem of the MBMMC are highly dependent upon the maintenance of the highest standards of dress, appearance, grooming and bearing that is expected of all members. It is the responsibility of all members to maintain their vest and MBMMC clothing in good order and repair and present the highest possible standards of appearance.
13. Your Vest must be kept clean and maintained to a high standard. Vests and patches that are badly faded, become worn out or discoloured need to be replaced to maintain the standard required to represent the Club. This is to be actively managed by the QM and SSM at a SB level, refer Paragraph 77 – 79 and Annex A.
14. Special consideration is given where the vest may be altered on specific occasions by attaching the appropriate poppy/badge/ribbon/pin on or above the Club breast patch at commemorative services such as ANZAC Day or Remembrance Day. Only one poppy/badge/ribbon/pin is to be worn on the vest at any one time except for serials b and c whereby both poppies may be worn during the prescribed period.
15. When involved in authorised charitable activities, members are to uphold their appearance and maintain the reputation and standards of the MBMMC. The wearing of a poppy/badge/ribbon/pin is only authorised on the following occasions:
    a. ANZAC Day (25 April, to include the week of 25 April) – poppy or badge.
    b. Remembrance Day (Red Poppy) (11 November, to include the week of 11 November) – poppy or badge.
    c. National Day for War Animals (Purple Poppy) (24 February, to include the week of 24 February) – poppy or badge.
    d. Legacy Week – poppy or badge.
    e. Reconciliation Week (27 May–03 June) – Indigenous Pin.
    f. Pride Month (June every year) – Rainbow Flag Pin.
    g. National Aborigines and Islanders Day Observance Committee (NAIDOC) Week (first or second week of July) – Indigenous Pin.
16. Items of clothing or equipment which are not of an approved design or material are not to be worn as part of the MBMMC vest. While recognising the standards of society, the traditional military standards have proved their value in fostering group

identity and morale. Unless otherwise stated, this CSOD applies to all MBMMC members.

17. The MBMMC cannot and does not encourage the wearing of unofficial commemorative medals or other non-issue items in combination with official ones on the left side of the vest. Wearing unofficial commemoratives with issued medals destroys the integrity of Australia's honours and awards system and demeans the genuine service of the wearer.

18. The following rules are to be observed by all members when wearing Australian, Commonwealth or Allied honours and awards on members' vests:

19. If you were awarded an honour or award by the government of the country you served, at the time you were living in that country, then those honours and awards must be worn on the left breast (including replicas). Commercially purchased items, i.e. those not issued, are not to be worn on the left breast. If in doubt refer to Defence Honours and Awards Manual (DHAM).

20. If you served in the Australian Defence Force or a Commonwealth or Allied Defence Force, and their present Standard of Dress indicate the wearing of a particular embellishment, whether on the left or right breast, then you are entitled to wear that embellishment.

21. If an honour or award, or any embellishment is in dispute as to where it should be worn on the club vest, then the NEC shall consider the situation and make a ruling.

22. Members' vests should always be buttoned up / fastened when wearing full sized medals / honours and awards outdoors.

23. Members who are no longer serving are not governed by the Defence Act, but currently accepted protocols still apply. These protocols are based on the Defence Act governing serving members.

Official Club Logo

24. The official Club logo is modeled on the ADF Tri Service badge (Figure 1 below).
    a. A naval anchor.
    b. Two crossed small arms, being STYER F88.
    c. An Air Force F18 Super Hornet fighter.
    d. The Federation Star.



Official Breast Patch Logo **Club Stationary Logo**

Figure 1 - Club logo

Service Stars

25. The following are the Service Stars issued for the length of time within the Club (ref Fig 2 and Annex C):
    a. 1 to 4 years of membership - 1 to 4 Silver Federation Stars.
    b. 5-year membership - 1 Gold Federation Star surrounded by the UN wreath with the figure '5'.
    c. 5 to 9 years of membership - 1 Gold Federation Star surrounded by the UN wreath with the figure '5' and up to 4 Silver Federation Stars beside it.
    d. 10-year membership - 1 Gold Federation Star surrounded by the UN wreath with the figure '10'.
    e. 10 to 14 years of membership - 1 Gold Federation Star surrounded by the UN wreath with the figure '10' and up to 4 Silver Federation Stars beside it.
    f. 15-year membership - 1 Gold Federation Star surrounded by the UN wreath with the figure '15'; and the service star patch will have a **GOLD BORDER**.
    g. 15 to 19 years of membership - 1 Gold Federation Star surrounded by the UN wreath with the figure '15' and up to 4 **GOLD** Federation Stars beside it.
    h. The above cycle will continue from 20 years onwards with appropriate gold Federation Stars.



Figure 2 – Years of Membership (See Annex C for full list of 1 – 30 Years)

26. Service stars are issued to members yearly on the anniversary of their joining the Club. Exceptions to this include the following conditions:

a. When a Retired Member completes the elected duties of the Treasurer or Quartermaster (QM) in an honorary role or participates in 10 or more calendar events for the sub branch, they are entitled to be issued a service star for that 12-month period. If this criteria is not met, the member would not be eligible for a service star.

b. Service stars are not accumulated by retired members, except as detailed above.

c. Time spent on leave of absence, or when a member resigns and rejoins, will not count towards service stars. The NAT SEC will calculate the new anniversary date taking into account the time accrued during the last year of membership prior to resigning.

d. A member under a Minor Licence Suspension retains their voting rights, and the suspension period counts as effective membership time for the award of Service Stars. However, a member under a Major Suspension forfeits voting rights for the

duration of their suspension, and this period is deemed non-effective membership time for the purpose of Service Star eligibility.

Extra Responsibility Patches.

27. Members who achieve accredited qualifications or are formally appointed to specialized welfare, technical, or facility roles to assist veterans are eligible to wear the corresponding 'Extra Responsibilities' position patch on the right-hand side of their vest (ref Figure 3):

- Senior Advocate: Authorised exclusively for the member formally selected and appointed by the National Executive Committee (NEC) to the role of MBMMC Senior Advocate (this member is also to be listed as “Current” on the Accredited Advocate Registerer.
- Advocate: Authorised for any financial member who completes a course unit under the accredited DVA Advocacy Training and Development Program and is listed as “Current” on the Accredited Advocate Registerer.
- First Aid: Authorised for any financial member who holds a current, nationally recognized civilian or military First Aid qualification and is designated by the Sub-Branch Executive to serve as a qualified First Aid Officer on official Club runs, events, and VAC activities.
- VAC: Authorised for a financial member formally appointed by the Sub-Branch Executive to undertake the daily operational management, facility upkeep, and equipment audits of a Veterans Assistance Centre (VAC) or Support Centre, provided the VAC facility is owned or operated solely by the Sub-Branch (SOP 17).

28. The appointment of the MBMMC Senior Advocate is determined solely by the National Executive Committee (NEC). The office holder is NOT a member of the National Executive (NE) or National Executive Committee (NEC), they perform an independent technical audit role.



Figure 3 – Extra Responsibilities Patches

29. State and National appointments are permitted to wear the appropriate extra responsibility patch as shown below (Figure 4). All text is to be upper case and across two lines. The patch is to be 90mm wide and no greater then 45mm high to suite twin strip of Velcro. The font is to be the club RED colour with the exception according to paragraph 3 for Tasmanian members who are allowed the KHAKI colour.



Figure 4 – State and National Extra Responsibility Patches

Club Apparel / Equipment / Merchandise Font & Logo

30. The following official Club colours must be used on all items of clothing, merchandise, and apparel:

Mainland Sub-Branches
- Embroidery thread: KingStar Shade 70
- Screen print: Pantone 186c or a colour-matched equivalent approved for the supplier

Tasmanian Sub-Branches
- Embroidery thread: KingStar Shade 656
- Screen print: Pantone 392c or a colour-matched equivalent approved for the supplier

To maintain consistency and brand integrity, all items must use the official Club logo (outlined or full-colour version) and adhere to the approved colour specifications above.

Note: Font styles are not defined in this SOP. Instead, approved typefaces and their usage by item type (e.g. signage, apparel, embroidery) are detailed in the Club Merchandise Catalogue, which is maintained by the National Treasurer. This allows flexibility for manufacturing techniques while ensuring visual consistency across all official and supporter items.

31. The official artwork file is available via the chain of command from the NAT EXEC to ensure the integrity of the Club's identity (Figure 5).



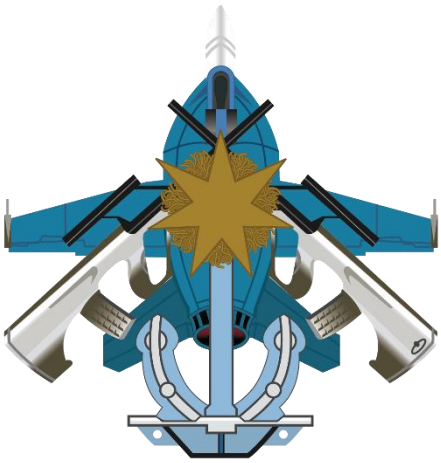


Figure 5a & b - Club Apparel / Equipment / Merchandise Logos

32. Merchandise and apparel for official club events, club runs and supporting activities require NEC approval in writing before manufacture and distribution occurs.

33. Approved Club supporters may have merchandise and apparel made available to them but must clearly state they are a Military Brotherhood Supporter. There is to be no reference or the use of the letters "MBMMC" or "MMC" anywhere on the merchandise or apparel. The use of the club logo is also approved; however, the letters "MMC" or "MBMMC" cannot be included in the artwork.

Wearing Your Vest

34. You must wear your vest when attending general meetings, official club events, club runs and ceremonial activities (parades, marches, and funerals).

35. As a minimum, the following clothing **must be worn** when wearing your vest:

    a. Enclosed footwear.

    b. Full leg length pants (a skirt of appropriate colour and length is an alternative option for female members).

    c. Shirt or singlet under your vest chosen from the approved apparel list is the preferred option. If non-Club items are to be worn, they must not have any offensive wording or logos.

36. Protective shirts, jackets and safety equipment may be worn at any time with the preference being towards club colourings.

37. Your Club Vest is prohibited from being worn inside any motor vehicle whether you are the driver or passenger, unless there is a need to mount/dismount the vehicle multiple times and during a specific event, i.e. charity Toy Run, and only with written approval from NSM.

Special Restrictions on Wearing Vests

38. Where state or territory regulations restrict the display of club regalia—including, but not limited to, patches, regardless of type or location on attire—MBMMC members must comply with these local regulations. This requirement applies to all members, irrespective of their jurisdiction of origin, residential address or motorcycle registration. Further restrictions:

    a. Members are strictly prohibited from engaging in deliberate or staged photographs featuring the backs of vests lined up in sequence, particularly across multiple-club events.

    b. Photographs displaying the **front of vests** in official forums, events, or publications are fully acceptable and actively encouraged.

39. Members planning to transition, visit, or enter another state or territory must consult with the local State President, who will then inform the National Executive. No visit is approved until the relevant State President has given their permission to proceed.

40. These restrictions are for the safety of members and to ensure compliance with the pertinent regulations. It is the responsibility of each MBMMC member to be fully informed of the rules governing their entry into a different jurisdiction.

    Note: All members must contact the relevant State President before entering QLD or TAS whilst planning to wear regalia.

Ceremonial Events/Funerals

41. The dress for ceremonial activities is as follows:

    a. Club Vest with full-size medals, your Club shirt as chosen from the approved apparel listing or a collared black long sleeve shirt, with black or blue trousers.

b. Female members may wear a black or blue skirt of appropriate length in lieu of black or blue trousers.

c. Enclosed footwear.

42. Wearing of regalia, medals, or any Club clothing at funerals is to be approved by the deceased family.

Vest Format

43. Club vest is to be Black or Dark Brown.

44. Piping, lacing, and fasteners are to be red or black or a combination of both.

45. Coupling devices which hold the front and sides of the vest closed are of free design.

46. The Breast patch is to be positioned as close as possible to cover the heart. The top of the Breast patch and AKA patch are to be level (see Figure 8).

47. On occasions where a member's vest is very small due to their physical size, large patches (e.g., Service/Sierra breast patch, Number Plate, etc.) can be replaced with smaller ones. The member is to discuss appropriate sizing with their SSM, and if needed, contact the NSM for further guidance.

48. All future MBMMC run patches shall be red written on a black background.

49. Authorities for wearing Badges/Accoutrements/Embellishments on members' vests are, where possible, aligned with the following publications:

a. ANP 4426-1203 Uniform Instructions for the Royal Australian Navy (ANP).

b. Army Dress Manual (ADM).

c. Air Force Dress Manual (AFDMAN).

d. Defence Honours and Awards manual (DHAM).

e. Correct vest layouts, by membership type, are shown in Figures 9-13 of this document.

Patch Fixing Methods

50. Patches which are not updated, i.e. AKA or Breast patch are to be sewn onto your vest. Other fixing methods are not acceptable.

51. The following patches may be sewn or attached by other means but are not to be glued:
    a. Service Star Patch.
    b. Executive Position Patch.

Back of Vest

52. Service members may wear the cam or single colour material on the back of the vest that they wore during their service which covers the entire back of the vest, from the middle top of the shoulder to the bottom of the vest as shown below in Figure 6. Representation of your country on the back of the vest is encouraged however, it must be an approved ADF, Commonwealth or Allied Forces uniform material. Only one style is to be worn.



Figure 6 – Back of Vest

53. Members may wear any derivative that superseded their version of chosen cam. For example, if an Ex-RAN member did not wear the current cam pattern, they are permitted to wear the newer version so they can be easily identified as Ex-RAN.

54. Only Sierra Squad members with approved military service may wear the cam or single colour material on the back of their Vest.

55. A member who has approved military service and does not qualify for full service membership must refer to Figure 9-11 for the format of their vest; however, the Sierra Squad Breast patch is to be worn until such time that Service membership is gained.

56. If a member who; has approved military service completes their probation period, and is endorsed by their Sub Branch, however, does not qualify for full service membership, can wear the number plate as per an endorsed Sierra Member.

57. Service Members will wear the Number Plate after the completion of their probation period and have been endorsed by their Sub Branch.

Mandatory Regalia

58. The following shall be worn on every member's vest once entitled:

a. Breast Patch.
b. The Task is Ours patch.
c. Founding members patch, if applicable (see paragraph 59 and Figures 7a and 7b for single or multiple Sub Branch designs).
d. Years of Service patch.
e. ICB, ACB or AFGCB.
f. Ribbon Bars/ patch to be worn IAW members' countries' Military Honours and Awards System.

g. Individual Defence and Service commendations / Soldiers Medallion (RAN to be read in conjunction with paragraph 67 f).

h. AKA patch. The top of the AKA patch on the right-hand side of the vest is to be in line with the top of the member's Service/Sierra patch on the left-hand side of the vest.

i. Executive Position (if applicable)

j. Advocate/Senior Advocate/First Aid patch (if qualified and registered) and/or VAC Manager patch (ref SOP 12).

k. ANF meeting the following criteria:

i. Service Members and Sierra Members who have served can wear the ANF, Navy Ensign, RAAF Ensign, or the allied country

ii. they served with, including a DPCU/deployment variant. Only one is to be worn.

iii. Sierra Members and Junior Members are only to wear the normal ANF, with no background or writing.

l. Number plate (if state/territory permitted).

59. Members can hold Founding Members status in multiple Sub Branches. The Founding Member's patch comes in two variations:

a. Single Sub Branch, layout:

i. the first line to be "Sub Branch Founder"

ii. the second line. Sub Branch Name

iii. the third line to be the Year



Figure 7a Example of Single Sub Branch Founders patch

b. Multi Sub Branches, layout:

i. the first line to be “Sub Branch Founder”

ii. the second line: Sub Branch #1 Name and Year

iii. the third line: Sub Branch #2 Name and Year

iv. this layout continues for additional Sub Branches.



Figure 7b Examples of Multi Sub Branch Founders patches

60. Patches are aligned starting from an imaginary line across the top of the Service Patch on left parallel to the top of the top of the AKA patch on the right. All other patches should then be aligned based on the Service and AKA patches, see Figure 8 below.



Critical Axis Line SOP3, Para 41h

Figure 8: - Alignment of patches

Optional Regalia

61. The following may be worn on members vest once entitled:

a. Service crest – Army, Navy or Air Force (only one option to be worn and no rate/corps or muster permitted)

b. Location Patch – as and if agreed by the Sub Branch as a whole. a Sub Branch choice of one only of the following:

i. Written SB location, rectangular in shape, dimensions 34mm high x 94mm long. To be worn under the AKA patch.

ii. (2) Location design patch, rectangular in shape, no written text, dimensions 50mm high by 75mm long. To be worn either below or in place of the country-of-origin patch. (Design to be approved by the NEC).

iii. Circular location patch design, no written text, indicatively 60mm in diameter. To be worn either below or in place of the country-of-origin patch. (Design to be approved by the NEC).

c. Run patches (Club on the left-hand side of vest and Supported on the right-hand side of vest).

d. A single Memorial Patch honoring a deceased member may be placed on the bottom right-hand side of the vest. It can be positioned either adjacent to or above the Service Ode Patch, depending on available space.

e. Only one Service Ode Patch may be worn, with a maximum size of 75mm x 75mm. Newly produced patches feature red text and graphics on a black background, positioned on the bottom right-hand side of the vest, adjacent to the Supported Run Patches.

f. Dog tag. Choice of one dog tag as issued during Defence service.

g. RAN Flying Badge (Pilot, Aviation Warfare Officer, Aircrew, Flight Test Engineers and Remote Pilot Warfare Officer).

h. RAN Principal Warfare Officer Badge.

i. RAN Submarine Sea Qualification Badge.

j. RAN Parachutist or Special Duties Unit Parachutist Badge.
k. RAN Mine Clearance Diving Officer Badge.
l. RAN Mine Warfare Officer Badge.
m. RAN Maritime Logistics Officer Charge Badge.
n. RAN Engineering Officer Charge Badge.
o. RAN Maritime Geospatial Badge.
p. RAN Fighter Control Badge.
q. RAN Technical Sailor Charge Badge,
r. RAN / ARMY Recruit Instructor.
s. ARMY Aircrew Badge (Pilot / Observer / Aircrewman / Technician / Flight Test Engineer).
t. ARMY Parachute Instructor Badge (Free Fall instructor / Parachute Jump instructor / Parachute Jump Master / Parachute Jump Master Static Line/ Parachute Jump Master Free Fall.
u. ARMY Military Instructor Badge.
v. ARMY Skill at Arms Badge.
w. Air Force Air Vice-Marshal Eaton 'Airman of the Year' Award.
x. Air Force Flying Badges (Pilot / Loadmaster / Airborne Electronics Analyst / Crew Attendant / Flight Test Engineer / Mission Aircrew.
y. Air Force Mission Controller Badge (formerly Joint Battlefield Airspace Controller (JBAC) Badge (only when wearing medals).
z. Air Force Military Skills Instructor Badge.
aa. Extra Responsibility patch (if applicable).
bb. Deceased Relative Ribbon Bars and/or the members' individually awarded State Medals.
cc. Country of origin flag.
dd. Maximum combination of four approved military unit, campaign, corps, qualification, or trade patches.
    i. Service members and Sierra members with verified military service may wear a combined total of four patches (comprising approved military unit, campaign, corps, qualification, trade, or military parachutist patches) on the right-hand side of the vest. These patches are to be positione below the optional Country of

Origin Patch and above the space allocated for supported run patches. The intent of this patch allocation is to accurately describe the personal military service history and qualifications of the individual whom the vest represents.

ii. If a Sierra squad member who has not served in the ADF, but was part of a Unit, Campaign or Deployment i.e. as a Public Servant, a United Nations employee or Emergency Service Personnel, may submit a request to the NEC for approval to wear the appropriate patch. Official evidence of this service must be provided with the application.

iii. Sierra and Junior members who have not served are not permitted to wear patches of their family or friends' campaign unit, qualification, corps or trade military issued items, unless approved by NEC to wear deceased family members campaign / unit patch.

Animal Membership

62. An Animal Membership class within the MBMMC is **prohibited**, including assistance dogs. They can accompany their handler in accordance with local, State and Federal rules and regulations; however, the Club does not sponsor a mascot nor is it responsible for any members animal.

63. Club merchandise and items of regalia that include the Club logo, MBMMC or MMC are not to be attached to any animal vest, accessories or the animal.

Service Members Vest - Army

64. A Service Member - Army Vest shall be set out IAW Figure 9 below:



Figure 9: Service Member - Army Vest

65. To align Club dress standards with the ADM and DHAM, items **not to be worn** on a Service Member – Army vest are:

a. Any accoutrements that have not been approved by the NEC.

b. Any badge or patch that signifies current or former military rank

c. Miniature medals.

d. Army Individual Readiness Badge (AIRN) (para 14, Annex 4C of ADM).

e. Returned from Active Service Badge (RASB) (Vol 2, Chap 24 of DHAM)

f. Operational Service Badge (OSB) (Vol 2, Chap 24 of DHAM).

g. Unit shoulder patches not approved and listed in the Unit Shoulder Patch register (para 3.168 of ADM).

h. Royal Cypher and Crown Insignia (large) (para 4.24 of ADM)

i. 3 RAR Parachute Badge, if qualified after 26 September 2011.

j. Aircrew and Parachute Instructor Badges together, one only (para 8 of Annex 4G of ADM).

Service Members Vest - Navy

66. A Service Member - Navy Vest shall be set out IAW Figure 10 below:



Figure 10: Service Member - Navy Vest

67. To align Club dress standards with ANP and DHAM, items not to be worn on a Service Member – Navy vest are:

a. Any accoutrements that have not been approved by the NEC.

b. Any badge, patch or button that signifies current or former military rank.

c. Miniature medals.

d. Service Readiness Badge (para 6.53 of ANP).

e. Long Service Badges (para 6.68 of ANP).

f. RAN Commendation Badges (para 6.77 of ANP).

g. Cuff Rate Badges (para 6.103 of ANP).

h. Returned from Active Service Badge (RASB) (Vol 2, Chap 24 of DHAM).

i. Operational Service Badge (OSB) (Vol 2, Chap 24 of DHAM).

Service Members Vest – Air Force

68. A Service Member – Air Force Vest shall be set out IAW Figure 11 below:



Figure 11: Service Member – Air Force Vest

69. To align Club dress standards with the AFDMAN and DHAM, items not to be worn on a Service Member – Air Force vest are:

a. Any accoutrements that have not been approved by the NEC.

b. Any badge or patch that signifies current or former military rank.

c. Miniature medals.

d. Individual Readiness Badge (IRB) (para 4.56 of AFDMAN).

e. Returned from Active Service Badge (RASB) (Vol 2, Chap 24 of DHAM).

f. Operational Service Badge (OSB) (Vol 2, Chap 24 of DHAM).

g. Any other Air Force uniform badges not listed in paras 54 - 57 of this CSOD (para 4.7 of the AFDMAN).

Sierra Squad Members Vest

70. Sierra Squad Members will wear the Number Plate after the completion of their probation period and have been endorsed by their Sub Branch.
71. ANF, no background and no writing.
72. Sierra Squad Members' vest shall be set out IAW Figure 12 below:



Figure 12: Sierra Squad Member Vest

73. To align Club dress standards, items **not to be worn** on a Sierra Squad Member vest are:
    a) Any accoutrements that have not been approved by the NEC.
    b) Deceased relative miniature medals.

Junior Members Vest (also see SOP23 para 6, 7, & 8)

74. ANF, no background and no writing.
75. A junior members vest shall be set out IAW Figure 13 below, with a Junior Member patch sized as follows:

a. Aged 0 – 11: 5cm wide x 6cm high. (Pre-school, Kindergarten, Prep and *Primary School).*

b. *Aged* 12 – 17: 7cm wide x 8cm high. (Secondary / High School).



Figure 13: Junior Member Vest

76. To align Club dress standards items not to be worn on a Junior Member vest are:

a. Any accoutrements that have not been approved by the NEC.

b. Number Plate.

c. Service Stars badge.

d. Deceased relative miniature medals.

Damaged Patch and Regalia – Board of Survey

77. There may be circumstances where a Club vest patch or regalia item, adorned with the Club logo, becomes damaged or worn due to accident, fair wear, or age, necessitating replacement. The SB QM is responsible for issuing and returning Club regalia and embellishments.

78. If a Club item requires replacement, the old item must be returned to the SB QM within 7 days after the new item is issued. If the QM determines the item is too damaged for reissue, a Board of Survey procedure is initiated as follows:

    a. The QM contacts the NSM in writing (email is sufficient) to request permission to dispose of the item, providing details of the surrendering member and the reason for disposal. The SSM is to be cc'd on this correspondence.

    b. Upon receiving approval from the NSM, the QM destroys or redeploys the item, any destruction must be in the presence of the SSM. Destruction must ensure that no reference to the Club can be distinguished.

    c. The SB SEC records this Board of Survey action in their quarterly SITREP.

79. The Board of Survey (BoS) is the only approved procedure whereby a Club patch or regalia item can be disposed. The BoS can authorise the reuse of patches and regalia for member presentation items such as pillows and blankets so long as the integrity of the club is maintained. Reference Annex A.

Annex A - Club Patch and Regalia Incident Report Form

Damaged Patch or Regalia – Board of Survey
Name of member: _____
Item to be Replaced: _____
Reason for Replacement: _____ _____ _____ _____ _____

Action Required		Tick when completed
Member **issued / paid** for new item. (Cross out what is not applicable).	Date issued:…../…../…..	☐
Member returned old item to the SB QM within 7 days after the new item is issued.	Date returned:..../…./….	☐
QM contacts the NSM to request permission to dispose of the item (cc SSM).	Date contacted:..../…/….	☐
NSM approved destruction or redeployment.	Date contacted ..../…/….	☐
QM and SSM **destroys/redeploys** (***select one***) the Item. If destroyed no Club insignia can be seen.	Date disposed:..../…/….	☐
Branch SEC reports BoS in next quarterly SITREP.		☐

Note: The Board of Survey is the only approved procedure whereby a Club patch or regalia item can be disposed.

Additional information: _____ _____ _____

Annex B - Misplaced, Lost, or Stolen Items

If a member reports that their vest or any other item adorned with the Club logo is misplaced, lost, or stolen, they must immediately inform their SSM.

Incident Details

Member Reporting:	Date Reported:
Does NSM need to be notified? Yes / No	Date NSM informed:
Investigation Officer:	Position:
Initial Investigation Findings	
Replacement Decision: Issued by QM at Club expense / Charged to Member	
Is Member Culpable? Yes / No	Disciplinary Action Required? Yes / No
Outcome of Disciplinary Action:	
If a lost vest has date outcome reported to NSM:	

Additional information:

Annex C – Club Patches







Junior
3/4 Size
11-17 years





Junior
1/2 Size
0-11 years



Patch sizes (mm)

SINGLE LINE	90x22
DUAL LINE	90x25
3 or more lines	90x30 (or greater)

Text will usually be Capitalised
Colours, on black background
Main Land RED - King Star KS-070
Tasmania KHAKI - King Star KS-656

Examples of Yearly Star Patches 1 – 30



Note: All Star patches are the same width as the "Task is Ours", i.e 92mm. The height of Stars 1 to 4 is 25mm, whilst all the others are 35mm. Sizes are approximate due to supplier embroidery manufacturing techniques but patches should remain close to the sizes mentioned.

Location Patches

LOCATION PATCHES

SOP3 - para 57b i, ii, iii



Circular Patch | Rectangular Patch | Circular Patch

These patches can be replacements for a text location patch.
They are placed below or in place of Country of Origin patch.
Text location patches are prohibited if an image patch is worn.



Text Patch

Dimensions:
Circular patches are 60mm diameter
Rectangular patches are 75mm long x 50mm high
Text patches are 90mm long x 25mm high
(higher if more than one line of text)



Text Location Patch | Rectangular Image Patch | Circular Image Patch

Annex D - Controlled Patches

The patches shown are **Controlled Items,** this includes the mainland/Tasmanian equivalents and all the NE/NEC versions. They may only be issued by the National Treasurer or an authorised representative of the National Executive Committee.

Controlled patches will ordinarily be presented to the member at an official ceremony, marking the significance of the award or position. This presentation reinforces the symbolic importance of the patch and ensures proper recognition of the member's service.

Suppliers have been formally instructed that no controlled patch may be released without direct authorisation from the National Treasurer. If any member attempts to order such patches independently, the member must provide the supplier with written confirmation (email or other formal contact) from the National Treasurer before the request can be processed.

Initial issues of controlled patches will normally be paid through the National Account. Should a recipient require a replacement or an additional patch, they must submit a written request to the National Treasurer via email, outlining the reasons for the request. If approved, the National Treasurer will instruct the supplier to release the patch directly to the member. In such cases, the cost of the replacement or additional patch shall be borne by the requesting member.

To maintain integrity and accountability, all authorisations, presentations, and reissues of controlled patches must be recorded in the member's official administrative record.

All controlled patches, together with other MBMMC regalia as detailed in the SOPs, are to be returned to the Branch SSM when a member leaves the Club. No patch or regalia item is to be destroyed, discarded, or carelessly damaged during this process.

In exceptional circumstances, the National Executive Committee may approve a request for a member, or their family, to retain patches. Such approval may be granted, for example, where the items are to be incorporated into a commemorative display — such as a wall-mounted plaque or framed presentation of a deceased member's vest — in order to respectfully honour their service and preserve the legacy of their contribution to the Club.

NE and NEC position patches)



















Service - ARA


Dog Tag
ANF
Recruit / Military Instructor Badge
Commendations and Unit Citations
Deceased relative Medals and Awards
AKA
Location patch (if applicable)
Executive Position patch (if applicable)
Extra Responsibility patch (if applicable)
Country of Origin Patch (Optional)
Campaign, Unit, Qualifications, Corps & Trade patches (Max of 4)
Supported Run Patches
Memorial Patches
Ode Patch
AUSTRALIA
AKA
LOCATION
SECRETARY
ADVOCATE
ADFWC
Supported Ride Patches
Memorial Patches
They Shall Grow Not Old
ARMY Crest
ICB or ACB (if applicable)
Members ribbons
MILITARY
BROTHERHOOD
Service Breast Patch
Founding Member Patches
Founding member patch (if applicable)
"The Task is Ours"
The Task is Ours patch
Service Stars
MBMMC Ride Patches
Club Run Patches

Service - RAN



Figure A-2 – Service RAN Vest

Service - RAAF



Figure A-3 – Service RAAF Vest

Sierra



Figure A-4 – Sierra Vest

Junior



Figure A-5 – Junior Vest